



## Important Documents Checklist

Do you have a filing system in place for your important documents? Stay organized by keeping a record of where your documents are located along with any special instructions you would like your loved ones to follow if they need to manage them.

	Document Location	Special Instructions
Marriage and birth certificates		
Military papers		
Medical records		
Social Security card		
Mortgage(s)		
Vehicle title		
Deeds		
Passport		
Tax statements		
Personal property titles		
Bank and credit card statements		
Other:		
Other:		

